

13 July 2007

Dear Councillor

EAST AREA PANEL

A meeting of the East Area Panel will be held on Tuesday 24 July 2007 in the **Great Dunmow Day Centre, Chequers Lane, Great Dunmow** at 7.00 pm. (Parking is available).

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

DOORS OPEN AT 6.45 PM

Please note that the question and answer session now forms part of the main agenda at item 2.

A G E N D A
PART I

- 1 Apologies for absence and declarations of interest.
- 2 Question and Answer Session
- 3 Minutes of the meeting held on 6 June 2007 (attached).
- 4 **Highways** (5 minutes)

Item for information

Feedback from questions raised at the previous meeting
Presented by Councillor Mark Gayler, Chairman
- 5 **Bellrope Meadow** (15 minutes)

Item for discussion

Presentation by Phil Hunt, Engineer

6 **Play Strategy** (15 minutes)

Item for decision

Presentation by Gaynor Bradley, Leisure & Community Development Manager

7 **Young People's Views** (10 minutes)

Item for discussion

Presentation by Uttlesford Youth Forum Representatives

8 **West Essex Primary Care Trust – Health Strategy** (20 minutes)

Item for discussion

Toni Coles, Locality Director for Uttlesford

9 **Local Development Framework – Core Strategy - Town & Parish Council's Views** (45 minutes)

Item for discussion

Presentation by Melanie Jones, Principal Planning Officer and Sarah Nicholas, Senior Planning Officer

10 **Stansted Airport Update** (10 minutes)

Item for information

Presented by Melanie Jones, Principal Planning Officer.

11 **Community Development Report**

Item to note

Advice to the panel on related community development activities and schemes.

12 Any other business that the Chairman considers to be urgent.

To Councillors: - S Barker, E Bellingham-Smith, C A Cant, R Clover, C. Down, M L Foley, **M A Gayler**, E Gower, E W Hicks, M Miller, R.Sherer, C.Smith, A M Wattebot.

Lead Officer: Gaynor Bradley (01799 510348)
Area Champion: David Toombs (01799 510566)
Committee Officer: Maggie Cox (01799 510369)

AREA PANELS - MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Area Panel meetings and are welcome to ask questions during the half hour question and answer session. The chairman may also take questions from the public during the meeting on agenda items. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now encouraged to speak at the meetings.

Occasionally the agenda is split into two parts. Most of the business will be dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or or by fax on 01799 510550.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. When entering a building please look for the nearest fire exit. When evacuating the building please note:

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.